

1. How does the placement process actually work?

The undergraduate students apply for to up to three project offers. As soon as the application is approved from BARI it appears in your BARI-email-account. You can then start to review the applications related to your project and to contact the applicant per email or Skype if you need more information about his/hers experience or other information related to the project.

Please review all received applications and rank them **between 1st and 21st of each month, until the 21st of May 2021** online on the BARI portal. Please note: Applicants who should not be considered for your project should receive a NO instead of a ranking position. In order to ensure some flexibility in the matching process, **we expect you to accept any one of your applicants listed in your own ranking.**

This is the starting basis for all further decisions taken by BARI.

2. How does the scholarship assignment work?

The final scholarship assignment is done by BARI. It is based on the ranking provided by the internship provider, the academic performance of the applicant, the number of applications for a given project and the availability of funding. The assignment is done as follows:

- Students are ranked in order of academic performance, as indicated by their grade point average. The top students with the best academic performance are assigned one of the three projects they have applied for (and which is still available at that time).
- Projects are ranked in order of demand, as indicated by the number of applications they have attracted. The top projects are assigned one of the applicants from their ranking list (and who are still available at that time), following the providers ranking if possible.

The two rankings are used alternately to match students and projects. Once a pair has been matched, it is removed from the process.

Please note that this system is not absolute as we always try to make matches that please both undergraduates and internship providers. By designing the placement process the way we do, we believe to achieve a high level of fairness and transparency. Students with good grades, students who provide applications convincing in other ways, internship providers who offer particularly attractive and interesting projects, and internship providers offering projects that are exactly what at least one high-ranked student is looking for – they are all considered.

Please take into consideration that the BARI-Programme is a pilot-project. The amount of the scholarships to be given depends on our funds. These are combined from a variety of sources, some of which might be earmarked (status, country, discipline, institution etc.). This will have to be taken into account in the matchmaking process. The identification of additional funding sources is continued during the whole application process, but it might happen that in the end not all possible matches can be funded.

3. Which costs should be carried by the institute?

It is expected that the research costs are covered by the host institution. If an intern is assigned a scholarship at your institution, you have to provide an appropriate workplace for him/her.

4. What is the amount of the scholarship?

Various institutions and organizations contribute to the financing of the internships. Depending on the funder of the respective scholarship the amount and conditions might vary. Generally, the funding will include a monthly stipend of at least 600 EUR to cover student's every day costs (housing and food) and a student's travel subsidy to foreign country of the Baltic Region of 300 EUR. If the intern stays less than one month, the scholarship is calculated on a weekly basis (600/4 weeks). The scholarship does not include health, accident or personal liability insurance. These should be carried out by the intern.

5. How does the intern find housing?

You as a PhD host are supposed to help your intern to find reasonably-priced housing for the duration of the internship, which can be anything from a room in a student dormitory to a shared apartment. You can certainly also use your own contacts to find suitable accommodation. Be careful with offers in the internet and don't buy any rent in advance.